HFHL Community-University MOU Template

Below is an outline of our project’s purpose and guiding principles. Our decision making process, the roles we each will play in this collaborative project, as well as our methods and activities for going forward, are summarized. This is a working document, and will evolve along with the “name of project”. All Principle and Co-Investigators will read, sign, and date this document indicating their understanding of and agreement to the premises of the “name of project”.

1. Purpose and Scope:
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2. Background:

3. Guiding Principles:

4. Payment/Stipends for Key Collaborators:

5. Description for Project Partners/Partnership:

6. Roles and Responsibilities of Individual Project Team Members:

7. Decision-Making Process for the “Name of Project”: 

8. **Activities/Methods for Project, including Timeline:**

9. **An Understanding of Who Has Access to Data and How Data will be Disseminated:**

10. **A Process for Evaluating and Charting Progress of Project:**

11. **Indemnification:**
The parties agree to mutually indemnify, defend, and hold harmless each other, their directors, officers, employees, agents, contractors and volunteers from and against any and all liabilities, costs or penalties of any nature whatsoever arising from any negligent act related to this MOU by the party or its employees.

   "**Name of organization**" does not make any representations with respect to the safety or quality of the food produced by its (for example) member farmers and will not in any way be found or held liable with respect to such food products.

12. **Commitment to Partnership/Signatures:**